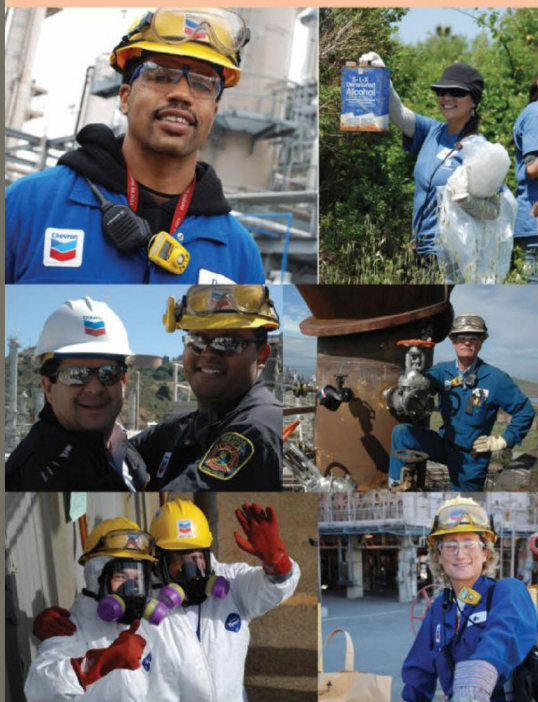


chevron richmond refinery



you

...too precious to lose.



Please direct your comments about living Incident and Injury Free to the IIFLT email - [RRIIFLT](#) (subject: Hazard ID and Risk Assessment)

3Q Loss Prevention Event – Hazard Identification and Risk Assessment, Supervisor Engagement

July 8, 2010

To: Richmond Refinery Managers and Supervisors

During the third quarter, the Refinery will be engaging in our 3Q IIF Proactive - Loss Prevention Event. As a Refinery, we will focus on Hazard Identification and Risk Assessment.

The Incident and Injury Free Leadership Team would like to ask for your support over the course of the third quarter to meet with your work groups (or crews), present the Incident and Injury Free topic, and have a feedback discussion with your own manager on a weekly basis.

You'll notice that the proactive event has a new format. Each week, for 10 weeks, we would like for you to meet with your workgroup (during a pre-existing safety meeting, weekly start of shift meeting, or tailgate meeting) and cover the discussion topic. The discussion should take no longer than 20 minutes.

The Presentations and Discussion Topics will be posted on the [Incident and Injury Free Website](#) for you to access prior to Refinery Week #1.

w/o July 12 – Supervisor/ Manager Kick off and Alignment Week

Refinery Week #1 (w/o July 19) - Introduction

Refinery Week #2 (w/o July 26) - Definitions

Refinery Week #3 (w/o August 2) – Safeguards

Refinery Week #4 (w/o August 9) – Operational Discipline ... for a total of 10 weeks.

Thank you for your commitment to Every Task, the Right Way, Every Time,

Incident and Injury Free Leadership Team